

WreathsForTheFallen.org

Officers Meeting via Conference Call

March 21, 2014

The March Officers meeting was held via a conference call on Friday March 21, 2014 at 4:00 p.m. The conference call originated at 4:00 and was called to order at 4:00 pm. by our President John Thomas. This Officers meeting was originally scheduled for March 25th but was changed because of some business that needed to be addressed. There will not be an Officers meeting on March 25th.

There were 5 officers participating in the call which included - John Thomas, Ron Robbins, Carrie Johnson, Norville Pervier, and Bob Schule.

Minutes from the Last Officers Meeting-The last Officers meeting was on February 27, 2014 which was also a conference call. Those minutes were submitted and posted on our web page.

Topics Discussed – Rob Norgon a Microsoft software instructor has contacted John Thomas regarding helping us set up and use a software program to track and maintain our contributions received. Bob Schule and John Thomas met with Rob and discussed various things and it was decided that Rob Norgon would help us to make the spreadsheet more ‘user friendly’ and be able to process information more efficiently. As we grow the need to retain and retrieve information will increase and our software needs to be capable of utilizing all information available. Rob Norgon has a master’s degree in business education and is also a Microsoft Office Certified Trainer and Applications Specialist. John Thomas and Bob Schule will work with Rob.

Letter of Request received from David Swantek - John Thomas shared with us an request he received from David Swantek the Cemetery Director at the State Veterans Cemetery at Camp Ripley. This is in reply to conversations that John and David had regarding WFTF having more responsibilities at the wreath ceremony in December of each year. David has been very pleased at how the wreath laying ceremony has been handled by WFTF and would like us to be more involved in the overall event planning and coordination – including parking, traffic control, color guard coordination, Master of Ceremonies, National Anthem, guest speakers and the wreath presenters. We were all in agreement that WFTF could handle more responsibilities at the wreath ceremony. David also asked if WFTF would be able to assist more at the Memorial Day Ceremony. He wanted us to consider helping with parking, traffic control, wreath presenters and the flag removal after Memorial Day. We had much discussion about this as it would require more helping hands and maybe other groups to help out. We would

have to contact various groups to see if they would be willing and able to help out at the event. Some other groups mentioned were Boy Scout Troops, VFW groups. Carrie Johnson will contact Rick Johnson to have him contact John Thomas to discuss the Patriot Guard's involvement. Rick Johnson has been our contact person between the 2 groups.

Annual Meeting – We talked about different options about when and where to have the Annual Meeting this year. One possibility would be to have the meeting on Sunday May 25th after the Memorial Day Celebration at the Veterans Cemetery at Camp Ripley. The meeting would be held at the Canteen if it were decided to have the meeting on that day. A silent auction was also considered. Other possibilities would be a picnic/get together at a park somewhere. No plans were made. Now that spring is here finally it should be easier to make a plan and set a location that would work for the most people.

Communications: We had a discussion about how easily people can misunderstand things that are said and/or written. We have tried hard to make our communications easy to understand and clear but still sometimes we have issues. If anyone has questions or concerns about anything that is posted please let us know and we will try to explain everything that we can. John has been working on a new newsletter format that can be sent out via email. The newsletter will include news and information that becomes available to him. If anyone wants to receive the newsletter they should sign up on our web site.

Monthly general meetings – We discussed the necessity of having monthly meetings. Spring is now here and we may get back to our regular schedule of having monthly meetings. John will send out emails and/or newsletters with any updates and/or changes. John can be reached at 218-829-6622. No date has been set for the April meeting.

Officers Meeting – The next Officers meeting will be in April. No date has been set. This could be a conference call meeting. If anyone has any concerns they can call John Thomas and it will be addressed at the officers meetings.

Meeting Adjourned: This Officers Meeting was adjourned at 4:56 pm. Conference call ended.

Minutes submitted by: Carrie Johnson, Secretary WFTF.org

Minutes accepted by:  _____

John Thomas, President - WFTF.org

Please call John Thomas at 218-829-6622 if you have any questions or concerns about the meeting or any other questions you may have regarding WreathsForTheFallen.org.